

# **Safer and Stronger Communities Scrutiny and Policy Development Committee**

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**Thursday 13 December 2018 at 5.00 pm**

**To be held at the Town Hall, Pinstone  
Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors Ben Curran (Chair), Penny Baker (Deputy Chair), Sue Auckland, Michelle Cook, Dawn Dale, Keith Davis, Roger Davison, Terry Fox, Mark Jones, George Lindars-Hammond, Karen McGowan, Anne Murphy, Zahira Naz, Kaltum Rivers and Richard Shaw

## **Substitute Members**

In accordance with the Constitution, Substitute Members may be provided for the above Committee Members as and when required.

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## **PUBLIC ACCESS TO THE MEETING**

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The Safer and Stronger Communities Scrutiny Committee exercises an overview and scrutiny function in respect of the planning, development and monitoring of performance and delivery of services which aim to make Sheffield a safer, stronger and more sustainable city for all of its residents.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to Scrutiny Committee meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Scrutiny Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

If you require any further information about this Scrutiny Committee, please contact Alice Nicholson, Policy and Improvement Officer, on 0114 2735065 or email [alice.nicholson@sheffield.gov.uk](mailto:alice.nicholson@sheffield.gov.uk)

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**SAFER AND STRONGER COMMUNITIES SCRUTINY AND POLICY  
DEVELOPMENT COMMITTEE AGENDA  
13 DECEMBER 2018**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting**  
To approve the minutes of the meeting of the Committee held on 8<sup>th</sup> November, 2018.
- 6. Public Questions and Petitions**  
To receive any questions or petitions from members of the public
- 7. London Road, Abbeydale Road and Chesterfield Road LAC Selective Licensing - Update Post Implementation**  
To consider a Project Highlight Report.
- 8. Challenge for Change: How Well is Anti-Social Behaviour dealt with by the Housing Service**  
Report of Challenge for Change Tenant Scrutiny Group.
- 9. Councillors' Guide on Spending the CIL Neighbourhood Portion (or Local CIL)**  
To consider the Councillors' Guide on spending the CIL Neighbourhood Portion (or Local CIL).
- 10. Work Programme 2018/19**  
Report of the Policy and Improvement Officer.
- 11. Date of Next Meeting**  
The next meeting of the Committee will be held on Thursday, 10<sup>th</sup> January, 2019 at 5.00 p.m., in the Town Hall.

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

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**Safer and Stronger Communities Scrutiny and Policy Development Committee**

**Meeting held 8 November 2018**

**PRESENT:** Councillors Ben Curran (Chair), Penny Baker (Deputy Chair), Sue Auckland, Michelle Cook, Dawn Dale, Keith Davis, Roger Davison, Terry Fox, Mark Jones, George Lindars-Hammond, Karen McGowan, Anne Murphy, Richard Shaw and Alison Teal (Substitute Member)

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**1. APOLOGIES FOR ABSENCE**

- 1.1 Apologies for absence were received from Councillors Zahira Naz and Kaltum Rivers (with Councillor Alison Teal attending as Councillor Rivers' substitute).

**2. EXCLUSION OF PUBLIC AND PRESS**

- 2.1 No items were identified where resolutions may be moved to exclude the public and press.

**3. DECLARATIONS OF INTEREST**

- 3.1 There were no declarations of interest.

**4. MINUTES OF PREVIOUS MEETING**

- 4.1 The minutes of the meeting of the Committee held on 13<sup>th</sup> September, 2018, were approved as a correct record.

**5. PUBLIC QUESTIONS AND PETITIONS**

- 5.1 There were no questions raised or petitions submitted by members of the public.

**6. PETITION - MAKE HOUSING DEVELOPERS BE TRANSPARENT ABOUT COSTS IN SHEFFIELD**

- 6.1 The Committee received a petition which had been presented at a meeting of the Cabinet held on 19<sup>th</sup> September, 2018 and referred to this Committee for its consideration.

- 6.2 Michael Miller, who had presented the petition to Cabinet, was in attendance and asked that the Scrutiny Committee consider the petition as set out in the report. He stated that there was a need to increase the proportion of affordable housing being built all over the country, but developers were concealing their profit margins which enabled them to ignore local authority regulations with regard to building affordable and social housing. He asked that developers make their viability assessments public knowledge and force them to be more honest about their profit margins following development.

6.3 In response, Councillor Jack Scott, Cabinet Member for Transport and Development reiterated his comments made at the meeting of the Cabinet by acknowledging the large number of signatures supporting the petition and stating that whilst he did not believe developers were exploiting a legal loophole to get out of their obligations, the law did assist them. He said that Sheffield was one of the best Councils in the country which pressed developers to fulfil their obligations in respect of viability and felt that those developers who do nothing wrong have nothing to hide. Councillor Scott stated that it was intended to make a recommendation to Government for a policy change so that viability assessments and any variations to them are made public. He added that this would only apply to new developments.

6.4 Members made various comments and asked a number of questions, to which responses were provided by the Cabinet Member as follows:-

- The Council does press developers to fulfil their obligations, but there needs to be greater scrutiny in the future and this was why the recommended policy change should be supported.
- With regard to the timeframe for this change, the Cabinet Member stated that he has the relevant approval from Cabinet under delegated powers, to implement this policy from 1<sup>st</sup> January, 2019.
- It was considered that viability assessments would be better carried out at the end of any development rather than at the beginning, as construction costs would then be known.
- The Council only received funding towards affordable housing when a development had been completed and profits were known, as creditors were paid before the Council received any monies.
- It was important to develop a baseline which would be fair to developers and the public. Supporting the policy needed to be a priority.
- It was felt that Brexit would pose a serious threat to builders and the workforce.

6.5 RESOLVED: That the Committee:-

- (a) thanks Michael Miller for attending the meeting and Councillor Jack Scott for his contribution to the meeting;
- (b) notes the contents of the petition and Cabinet minute and responses to the questions raised at the meeting; and
- (c) agrees that the Executive Director, Place and the Cabinet Member for Transport and Development lobbies the Government to adopt a policy of viability assessments at the end of the planning process.

## **7. STREET CULTURE UPDATE - ARE WE READY FOR CHRISTMAS?**

- 7.1 The Committee viewed a short film and received a verbal update from Councillor Jim Steinke (Cabinet Member for Neighbourhoods and Community Safety) and Tracey Ford, Sheffield City Council Drug, Alcohol and Domestic Abuse Co-ordination Team (DACT)) regarding Street Culture – Are we ready for Christmas?
- 7.2 Councillor Steinke stated that the police and voluntary agencies had differing views on the effectiveness of Public Space Protection Orders (PSPOs), and he would be presenting a report to Cabinet in December regarding this. He said requests had been made in two other areas of the city for PSPOs to be put in place. Councillor Steinke further stated that the number of rough sleepers in the city had risen and that, following a summit of South Yorkshire Local Authorities and homelessness agencies, it had been found that there was a clear crossover, especially from Rotherham and Doncaster, where people were coming into the city purposely to live on the streets and this needed to be addressed. He said that giving money to beggars had a damaging impact on their lives and the Help us Help campaign was aimed to get the message across to members of the public. Since the introduction of the “Best Bar None” scheme, it was reported that pubs and clubs in the city centre had improved their operations regarding knife crime and violence.
- 7.3 Tracey Ford stated that, once again, Weatherwatch will be in operation this winter and there were enough agencies out there to help the homeless. Once again, the South Yorkshire Fire and Rescue Service were opening its doors to provide shelter to those who needed it. She added that the Outreach Team were working to communicate the message, that nothing had changed regarding the provision of services to the homeless. She referred to the “HelpusHelp” campaign and stated that, along with DACT, local businesses, HarC, Ben’s Centre, the Cathedral Archer Project, Soup Kitchen, and many more, were behind the campaign to encourage more people to get involved in helping rough sleepers and those who beg in the city. She reiterated that giving money to beggars could do more harm than good and that there were plenty of charities working hard to help beggars in other ways. Ms. Ford said that 10,000 copies of a HelpusHelp leaflet had been produced and these would be distributed in stores and coffee shops situated in and around the city centre, and that the Team would, once again, have the use of a stall within the Christmas Market.
- 7.4 Members made various comments and asked a number of questions, to which responses were provided as follows:-
- The Communications Team were working to ensure that information regarding Weatherwatch was made clearer this year, as last year, Members and some street people were unaware of its existence.
  - It was felt that Chairs of Local Area Partnerships (LAPs) could be empowered to help tackle some of the issues.
  - Work was ongoing with both Universities in Sheffield to get the message across to students not to give money to beggars, as it was thought that a large number of students did, in fact, give money to them. One of the

problems was that there was a cohort of new students each year, so the message had to be repeated year after year. Sheffield University was keen to enlist the help of Chinese students in getting the message across to fellow students.

- South Yorkshire Passenger Transport Executive have agreed to help advertising the HelpusHelp campaign.
- It was thought that, at present, there were 34 rough sleepers, but it was difficult to judge exactly how many people were living on the streets as there was a tendency to try and not be spotted, so the number could be higher.
- The City of Manchester uses digital signage to assist rough sleepers to find out where to go and what was available during Weatherwatch, and it was thought that this was something that could be done in Sheffield.
- Following feedback from last year, 18 roadshows had been held in areas such as Fir Vale, Crookes and Broomhill and Sheffield BID funding had been secured to fund these activities.
- Regarding the increased use of Spice, it was reported that 400 people were now trained to offer help, advice and guidance to those using the drug. However, many of the drug users on the streets used multiple drugs, not just Spice.
- With regard to PSPOs, there is to be a briefing session with members of the Cabinet before the beginning of December, 2018, to get the Cabinet's views on the effectiveness of PSPOs. It is thought that PSPOs should be considered cross-party and hopefully a decision made as soon as possible, providing that the right decision was made.
- Outside of London, Sheffield was considered to be the most generous place regarding members of the public giving money to beggars, mainly due to the number of students in the city.
- An invite to any Member who wants to go on the 6.00 a.m. "wake-up" was issued, as it was considered that Members could learn a lot about street culture from it.

7.5 RESOLVED: That the Committee:-

- (a) thanks Councillor Jim Steinke and Tracey Ford for their contribution to the meeting; and
- (b) notes the contents of the film and responses to questions.

**8. CALL-IN OF CABINET MEMBER DECISION: COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD PORTION**

- 8.1 The Committee considered the following decision of the Cabinet, made on 17<sup>th</sup> October, 2018:-

RESOLVED: That Cabinet:-

- (a) agrees that where there is no Parish Council or neighbourhood plan in place in the Ward where a chargeable development has taken place, the Neighbourhood Portion is collected into a single Local CIL pot and redistributed using the process set out in the report;
- (b) delegates authority to the Head of Libraries, Community Services and Learning & Skills, in consultation with the Cabinet Member for Neighbourhoods and Community Safety, to determine: (i) how the CIL Neighbourhood Portion allocated to each Ward is spent, following engagement with local communities and Ward Councillors, subject to the proviso that monies are spent in accordance with agreed Ward Priorities and (ii) to determine the terms on which such expenditure is incurred including authorising the completion of any related funding agreement or other legal documentation; and
- (c) delegates authority to the Head of Libraries, Community Services and Learning and Skills, to produce a Guidance Note for Councillors and Officers, setting out how decisions on spending the CIL Neighbourhood Portion will be made, based on the details set out in the report.

8.2 Signatories

The lead signatory to the call-in was Councillor Ian Auckland, and the other signatories were Councillors Sue Auckland, Penny Baker, Shaffaq Mohammed and Colin Ross.

8.3 Reasons for the Call-in

The signatories have confirmed that they wish to further question the processes used in the formulation of the report and examine the objectives outlined in the report.

8.4 Attendees

- Councillor Jack Scott (Cabinet Member for Transport and Development)
- Councillor Jim Steinke (Cabinet Member for Neighbourhoods and Community Safety)
- Rob Mufin (Head of Planning)
- Dawn Shaw (Head of Libraries, Community Services and Learning and Skills).
- Councillor Ian Auckland
- Councillor Colin Ross

- 8.5 Councillor Ian Auckland, addressing the Committee as Lead Signatory, explained that the purpose of the call-in was to ensure that all parties had access to all

available background information when Cabinet took the decision and questioned whether legal advice had been sought on whether the proposals accord with the Community Infrastructure Levy (CIL) Regulations. He stated that he had repeatedly asked for access to information regarding this matter and had not received it and therefore asked that the matter be deferred in order for the Scrutiny Committee to investigate further.

8.6 Councillor Colin Ross, as a signatory to the call-in, stated that the request was a fundamental matter of principle and that all Members were entitled to see the basis of the decision taken by Cabinet regarding the redistribution of CIL monies. He felt that 85% of CIL receipts left plenty of scope to be redistributed fairly.

8.7 In response, Councillor Jack Scott stated that the CIL Regulations had now been around for a number of years and that the Council had a framework to work to and it would be unfortunate to delay the decision that had been taken by Cabinet. With regard to “fairness” he said that it comes down to choices and options and that this was the right way forward for the city as a whole. He said that legal advice had been sought and received as with all Council reports. He added that the decision that had been taken defining the whole of Sheffield as “local” was legal.

8.8 Councillor Jim Steinke said that the implementation of this was long overdue and if there was to be a further delay, communities would lose out.

8.9 Questions from Members of the Committee

Members made various comments and asked a number of questions, to which responses were provided as follows:-

- The consultation on how the neighbourhood portion of CIL is to be allocated was carried out in a meaningful and robust way to ensure that areas of higher deprivation receive a fairer share of the money to support new developments in those areas.
- The consultation which was promoted via web blogs and social media sought comment on the principles and proposals on this matter, and those responses received were from across the city and reflected the views of the public, even in areas that could lose out on the neighbourhood portion of CIL.
- With regard to mixed Wards, for example where the new St. James development has been built, part of that development is within Jordanthorpe and part within Beauchief, totally differing areas. It was hoped that decisions would be taken by using a fair and common sense approach when making decisions and entrusting local Ward Members to make the best and fair judgment for their area.
- It is not known how much CIL has been generated through the Heart of the City 2 Project, although it is widely known that the City Ward generates the greatest amount of CIL, this would argue for the funding being used to offset disruption caused to areas in and immediately around the city centre.

8.10 RESOLVED: That the Committee:-

- (a) agrees to take no action in relation to the called-in decision;
- (b) requests that Members of the Committee be given an opportunity to scrutinise the Guidance Note that the Head of Libraries, Community Services and Learning and Skills has been authorised to produce, before it takes effect; and
- (c) also requests that information on the monies gathered through Community Infrastructure Levy be shared with the Committee at an appropriate point in the year, along with the calculation of distribution across the city.

For the motion (8) - Councillors Ben Curran Michelle Cook, Dawn Dale, Terry Fox, Mark Jones, George Lindars-Hammond, Karen McGowan and Anne Murphy).

Against the motion (5) - Councillors Penny Baker, Sue Auckland, Roger Davison, Richard Shaw and Alison Teale.

(NOTE: Prior to the passing of the above resolution, an alternative motion, moved by Councillor Penny Baker and seconded by Councillor Sue Auckland, asking that the decision of the Cabinet be deferred until the Scrutiny Committee has considered the relevant issues and made its recommendations, was put to the vote and negatived. The votes on the motion were ordered to be recorded and were as follows:-

For the motion (5) Councillors Penny Baker, Sue Auckland, Roger Davison, Richard Shaw and Alison Teale.

Against the motion (8) - Councillors Ben Curran Michelle Cook, Dawn Dale, Terry Fox, Mark Jones, George Lindars-Hammond, Karen McGowan and Anne Murphy).

**9. WORK PROGRAMME 2018-19**

9.1 The Committee received a report of the Policy and Improvement Officer, to which was attached the Committee's Work Programme for 2018/19 for Members' consideration.

9.2 RESOLVED: That approval be given to the Committee's Work Programme for 2018/19.

**10. DATE OF NEXT MEETING**

- 10.1 It was noted that the next meeting of the Committee will be held on Thursday, 13<sup>th</sup> December, 2018, at 5.00 p.m. in the Town Hall.





## Report to Safer and Stronger Scrutiny and Policy Development Committee Thursday 13<sup>th</sup> December 2018

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**Report of:** Policy and Improvement Officer

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**Subject:** London Road, Abbeydale Road & Chesterfield Road (LAC)  
Selective Licensing – update post implementation

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**Author of Report:** Alice Nicholson, Policy and Improvement Officer  
[alice.nicholson@sheffield.gov.uk](mailto:alice.nicholson@sheffield.gov.uk)  
0114 273 5065

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This item is in the work programme to monitor the impact of the scheme over 6/12 months of its implementation, a check and balance, performance monitoring role for the Scrutiny Committee. A further update is scheduled for Safer and Stronger Scrutiny and Policy Development Committee March 2019.

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**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	<b>X</b>
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	

**The Scrutiny Committee is being asked to:**

- Consider and provide comment on the London Road, Abbeydale Road & Chesterfield Road (LAC) Selective Licensing project highlight report and the initial performance picture it presents immediately post implementation of the scheme

**Background Papers:**

**Category of Report:** OPEN

# London Road, Abbeydale Road & Chesterfield Road (LAC) Selective Licensing Project Highlight Report



<b>Project Manager:</b>	Catherine Hughes	<b>Report Date:</b>	3 December 2018
<b>Designation Date:</b>	1 <sup>st</sup> November 2018	<b>RAG Rating</b>	Green

## 1. Project Summary:

### **Note to Scrutiny**

*This is the report template that will be used for monitoring the scheme. The scheme has been live for only 4 weeks, so information will be limited at this early stage. We welcome comments about any other data that would be useful.*

**Michelle Houston, Service Manager**

The Selective Licensing scheme on LAC was approved by Cabinet on the 20<sup>th</sup> June 2018. The Cabinet Report set out the evidence that shows extensive and wide spread poor property condition in the private rented sector. For more information on this please see the Cabinet Report.

Selective Licensing runs for 5 years, this scheme came into force on the 1<sup>st</sup> November 2018 so will end on the 31 October 2023. Within these 5 years ALL properties will have been inspected, some multiple times, and compliance will be achieved. Where properties do not comply our service will set out the remedial work required and work with the landlords to encourage them to carry out the works. Where compliance is not achieved by working with the landlord we will seek to take enforcement action which can include a financial penalty or prosecution.

This report sets out the overall achievements of the project and reports on the performance indicators as set out in the Cabinet Report of the 20<sup>th</sup> June.

## 2. Number of LAC Applications

### **Overall applications to date:**

The licensing designation covers around 668 properties in total. This is based on council tax data, GIS mapping and door knocking exercises/inspections over the years we have been working in the area.

This number will always change as properties will become empty/let, owner occupied or exempt as per the legislation. Our investigations will allow us to continuously update our database.

As per end November 2018 we have received 363 applications. This is in line with our forecasts.

We are clear that we have gone over and above the required communications about the start of the licensing scheme, and those that have failed to apply are in breach of the law. Investigations into those that have failed to apply are already in progress.

## 2. Number of LAC Applications

### 3. Progress to Date (*1<sup>st</sup> November 2018 – present*)

#### Number of inspections carried out:

*Planned start date for licence inspections: Feb 2019.*

We are on track to start the licence inspections as planned.

The application and verification process is the priority at this stage, and officers have been investigating properties where no application has been received. This has led to the Civil Penalty Notices as below

#### % of properties compliant with licence conditions:

*N/A*

#### Number of properties where a serious hazard has been removed:

*N/A*

#### % of landlords attended training course:

*N/A.*

We have now completed the tender and procurement process to seek a delivery partner. The Residential Landlords Association (RLA) have been appointed and courses will begin in February 2019 and run regularly throughout the SL designation.

### 4. Enforcement Summary:

#### Number of Financial Penalties Served:

**15** Civil Penalty Notices for Failure to Licence. (To be served 04.12.2018)

These have already been investigated and been through the process required in accordance with our Civil Penalties policy and the legislation.

#### Number of Prosecution cases:

*None required to date.*

<b>Indicator</b>	<b>Performance</b>
Number of properties where fire risk is removed/reduced	-
Number of landlords/agents checks carried out	43
Number of follow up checks/investigations carried out	2
Number of Fit and Proper refusals	-
Number of properties where management handed over to responsible/reputable agent	-
Number of legal Notices served	-
Number of breaches addressed	-
No. of properties where illegal activities reported/addressed via multiagency operations	-
% of landlords provided with landlord information packs:	-
Number of cases referred to safeguarding	-
Number of cases referred to HMRC	-
Number (%) of residential properties empty	29 found as of report date
Number of properties brought back into use?	-
Approximate investment amounts into properties	-



## Report to Safer and Stronger Communities Scrutiny & Policy Development Committee

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**Report of:** Challenge for Change Tenant Scrutiny Group

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**Subject:** Challenge for Change: How well is Anti-social behaviour dealt with by the Housing Service

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**Author of Report:** Challenge for Change Tenant Scrutiny Group

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### Summary:

The customer scrutiny panel known as Challenge for Change (C4C) was set up in 2011 to perform an independent review of services delivered by the Council Housing Service. This report covers the group's recent project which reviewed how effective the Housing Service is in dealing with reports of anti-social behaviour (ASB). The purpose of the project was to see how the Council Housing Service manages ASB, such as how easy is it to report, what the processes are, how relationships work between different teams and partners and if the IT in use is helping both staff and those reporting ASB. The purpose was to identify where improvements to the service are needed from a customer's point of view.

The Group's report, including findings and recommendations is attached.

The report has been presented to the Housing and Neighbourhoods Advisory Panel (HANAP) and the Council Housing Service's "Housing Partnership Group" (a meeting of council tenants in the city). Managers responsible for the ASB service will report back to the C4C group on their progress in implementing the recommendations.

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**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	<b>X</b>
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	

**The Scrutiny Committee is being asked to:**

To comment on the recommendations made in the Challenge for Change Report and in due course receive an update on progress in implementing recommendations from Managers within the service.

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**Background Papers: Report attached**

**Category of Report:** OPEN

CHALLENGE FOR CHANGE  
SCRUTINY PRESENTATION 2018  
Anti-Social Behaviour



## Project Objectives

- To investigate the effectiveness of Sheffield City Council's Anti-Social Behaviour Strategy
- To undertake reality checks
- To provide conclusions and recommendations on Challenge For Change's (C4C's) findings



# Reality Checks

- Meetings with Staff and Management
- Review of Anti-Social Behaviour section of website
- Feedback from Customers
- Assess procedures in place for both employees and reporters of Anti-Social Behaviour
- Review of Information

# Conclusions

- Review training for customer-facing staff to help build confidence and knowledge in dealing with Anti-Social Behaviour
- Provide more visibility within local communities
- Develop web-based reporting further to ensure all reports of Anti-Social Behaviour are acted upon
- Provide clearer, user friendly information to reporters of Anti-Social Behaviour
- Review current IT platforms to ensure mobile working are being used effectively
- Conduct further analysis of information gathered from customer satisfaction surveys, and publish outcomes of improvements made

# Recommendations

We have made 11 recommendations, here are some of the key ones:

- Design or amend customer information to provide a user friendly document
- Provide clearer guidance and online reporting form on the website for tenants
- Track progress of project to move ASB reporting from existing system to Customer Relationship Management system
- Review training and accreditation to include more training records and analysis and more customer focused training
- Consider 'ASB Specialist' role by reducing patch areas of a designated officer
- Review ASB after the case has closed to ensure the correct decision has been made
- Greater presence of Neighbourhood Officers and Wardens in each area

## Budget

C4C were allocated a budget for the duration of the scrutiny project and spent well within it. Expenses were incurred as follows from December 2017 to September 2018.

- Refreshments £59.58
- C4C members expenses £133.00

# Any Questions?





## Report to Safer and Stronger Scrutiny and Policy Development Committee Thursday 13<sup>th</sup> December 2018

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**Report of:** Policy and Improvement Officer

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**Subject:** Councillors' Guide on spending the CIL Neighbourhood Portion  
(or Local CIL)

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**Author of Report:** Alice Nicholson, Policy and Improvement Officer  
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0114 273 5065

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This item is a follow on from this Committee's Call-In of Cabinet Member Decision: Community Infrastructure Levy Neighbourhood Portion. The Committee considered the Call-In at its meeting on 8<sup>th</sup> November and determined it would like to

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**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	X
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	

**The Scrutiny Committee is being asked to:**

- Consider and provide comment on Councillor's Guide on spending the CIL Neighbourhood Portion (or Local CIL)

**Background Papers:**

**Category of Report:** OPEN

# **Community Infrastructure Levy (CIL) –**

## **Councillors' Guide on spending the CIL Neighbourhood Portion (or Local CIL)**

Dawn Shaw  
Head of Libraries, Community Services and Learning & Skills  
November 2018

## A. Background to Community Infrastructure Levy and the 'Neighbourhood Portion' (Local CIL)

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The Community Infrastructure Levy (CIL) is a planning charge to help deliver infrastructure that supports development in a local planning authority area. More information can be found via –

<https://www.sheffield.gov.uk/content/sheffield/home/planning-development/local-planning-guidance/community-infrastructure-levy.html>

The Community Infrastructure Levy Regulations 2010 (CIL Regulations) provide for a proportion of CIL receipts collected to be used as a "Neighbourhood Portion". The Neighbourhood Portion is 15% of CIL receipts or 25% if there is a neighbourhood plan in place. There are currently no neighbourhood plans in Sheffield.

If CIL relates to a development in an area with a local council (a parish or town council) the Neighbourhood Portion must be passed to that local council. Sheffield has three local councils, Bradfield Parish Council, Ecclesfield Parish Council and Stocksbridge Town Council.

In other parts of the city the Council retains the Neighbourhood Portion and may use it to support development of the relevant area by funding the provision, improvement, replacement, operation or maintenance of infrastructure, or anything else that is concerned with addressing demands that development places on an area. The "relevant area" is that part of the city which is not in a local council area. This affords the Council a degree of freedom as to what the Neighbourhood Portion can be spent on, and where within the city.

In October 2018 Cabinet<sup>1</sup> took the following decisions

- Agrees that where there is no Parish Council or neighbourhood plan in place in the ward where a chargeable development has taken place, the Neighbourhood Portion is collected into a single Local CIL pot and redistributed via the process explained below.<sup>2</sup>
- delegates authority to the Head of Libraries, Community Services & Learning & Skills, in consultation with the Cabinet Member for Neighbourhoods and Community Safety, to determine: (i) how the CIL Neighbourhood Portion allocated to each ward is spent, following engagement with local communities and Ward Councillors, subject to the proviso that monies are spent in accordance with agreed Ward Priorities and (ii) to determine the terms on which such expenditure is incurred including authorising the completion of any related funding agreement or other legal documentation.

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<sup>1</sup> <http://democracy.sheffield.gov.uk/ieListDocuments.aspx?CId=123&MId=6988>

<sup>2</sup> 10% of the Neighbourhood Portion will be retained to support the development of neighbourhood plans. The remaining 90% of the Neighbourhood Portion is pooled to establish a city-wide (except for areas covered by local councils) "Development Investment Fund" which will be redistributed across the wards based on Indices of Multiple Deprivation (IMD). Protection will be offered for wards which would lose out under this proposal and a minimum of 10% of the total CIL Neighbourhood Portion collected within a ward will be retained within the ward where the development takes place before the redistribution occurs.

## B. Keeping Councillors Informed

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Planning Officers in City Growth will provide ward councillors and the Safer and Stronger Communities Scrutiny and Policy Development Committee with regular information regarding the CIL Neighbourhood Portion. This will be provided in a number of ways –

- **Annual report** - CIL Regulation 62 requires Councils that are charging a CIL to produce an Annual Report on what has been collected and what projects CIL income has been spent on. CIL reporting must cover the financial year that ends on 31 March. It is a public document that can be downloaded via –  
<https://www.sheffield.gov.uk/content/sheffield/home/planning-development/local-planning-guidance/community-infrastructure-levy.html>  
The Annual Report will be sent directly to every councillor.

- **Quarterly Reports** – will be produced setting out CIL covering the previous 3 months up to the end of March, June, September and December. This report will include -
  - Total Receipts and Expenditure to date
  - CIL Receipts by Development
  - CIL Neighbourhood Portion – including the amounts passed to Parish/Town Councils, the amount collected broken down by LAP area/ward and the amount allocated to each LAP area/ward.
  - CIL Neighbourhood Portion expenditure to date
  - Anticipated income from future CIL receiptsThese will also be sent directly to every councillor.

Quarterly Reports up to September 2018 did not contain information about the amount allocated to each LAP area/ward. The figures as they stand in September 2018 will be published as Appendix 1 to this guidance; all updates will be provided via the Quarterly Reports.

- **Email notifications** – ward councillors will receive direct email notification of any CIL receipts in their ward.



## C. Engaging with Local Communities

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The National Planning Practice Guidance (NPPG) states local authorities should engage with communities and agree with them how best to spend the neighbourhood funding. There is no specific process prescribed for agreeing how the Neighbourhood Portion should be spent. The NPPG states that charging authorities should use existing community consultation and engagement processes.

In Sheffield, each ward has a set of priorities, which have been informed by local community engagement, data and feedback from service providers / partner agencies. These are updated annually in June/July. The development of annual ward priorities and the subsequent ongoing community engagement activity in wards goes some way in satisfying the requirement of the NPPG.

In addition, the amount of CIL Neighbourhood Portion available within each ward will be published online as part of the statutory Annual CIL Report and also provided to Members as part of the Quarterly CIL Reports. In advance of any allocation of the CIL Neighbourhood Portion Ward Councillors will consult with the local community on ideas for appropriate projects that could be funded.

It is proposed that this is done proportionately to the amount available and on at least an **annual** basis. Consultation could be done via:

- Online channels – SCC website, Citizen Space, local blogs and social media
- Email correspondence
- Information held from previous consultations
- Meetings
- Councillor briefings
- Discussions with other Council services

The community should be kept informed and engaged throughout the process and Ward Councillors with the support of Council Officers from the Locality Management Team should ensure this happens at each stage.

## D. The Decision Making Process

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### ***Stage 1: Councillors Briefing***

Ward Councillors will use information supplied in Annual Reports, Quarterly Reports and Email Bulletins to consider whether to allocate any CIL in the current financial year, discuss initial ideas based on ward priorities and decide on the most appropriate consultation processes. Councillors may also liaise with the Members for neighbouring wards and recommend that the Neighbourhood Portion is pooled.

After consultation with the local community, if Councillors wish to carry over their Neighbourhood Portion into the next financial year this should be noted and recommended to the Head of Libraries, Community Services & Learning & Skills for approval.

### ***Stage 2: Consultation***

Ward Councillors will consult with the local community to identify and comment on ideas for appropriate projects that could be funded. There are no specific requirements for how this consultation should take place, but it is recommended that local authorities should use existing consultation mechanisms (see Section C). For example the community engagement that informs the setting of ward priorities each year could be a means to ensure this consultation takes place each year.

Any proposals for spending the Neighbourhood Portion must receive community support and take into account current ward priorities but it is important to remember that this is not simply extra money in the Ward Pot. The Neighbourhood Portion can only be used, as prescribed by the CIL Regulations, to fund the provision, improvement, replacement, operation or maintenance of infrastructure, or anything else that is concerned with addressing demands that development places on an area.

### ***Stage 3: Developing ideas***

Officers from the Locality Management Team will maintain an up to date list of suggested projects and results from any community consultation / engagement. They will then develop the projects with Ward Councillors and the local community exploring feasibility, cost, timescales and delivery methods of the proposed projects.

### ***Stage 4: Councillors Briefing***

After community consultation project ideas will be assessed by Ward Councillors who will also take into account the amounts of money involved, potential match funding, potential for pooling resources with neighbouring wards, timescales, who could deliver the project and whether it can be realistically achieved.

They will then put forward their final proposals to the Head of Libraries, Community Services & Learning & Skills. Any decisions on recommendations will be recorded by the Locality Management Team for audit purposes.

In order to make an informed recommendation Councillors will need –

- Regular ward briefing meetings
- Up-to-date CIL allocation for their ward

- Up-to-date ward priorities
- An understanding of the local infrastructure requirements of their ward's residents
- Advice from appropriate service providers and partner agencies
- List of possible projects submitted by the local community
- Results from any community consultation / engagement
- Regular updates on progress of CIL Neighbourhood Portion funded projects

***Stage 5: Final decision***

The Head of Libraries, Community Services & Learning & Skills in consultation with the Cabinet Member for Neighbourhoods and Community Safety, will authorise the spending of the CIL Neighbourhood Portion on a case by case basis, ensuring it is spent on the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on an area.

## Appendix 1: Local CIL Allocation by Ward (30 September 2018)

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Ward / LAP	Final Allocations
Broomhill & Sharrow Vale Ward	£19,980
City Ward	£40,006
Hillsborough Ward	£31,786
Walkley Ward	£40,849
<b>Central LAP</b>	<b>£132,621</b>
Darnall Ward	£71,117
Manor Castle Ward	£72,282
Park & Arbourthorne Ward	£55,780
Richmond Ward	£36,868
<b>East LAP</b>	<b>£236,047</b>
Burngreave Ward	£90,998
Firth Park Ward	£79,578
Shiregreen & Brightside Ward	£58,000
Southey Ward	£67,014
<b>North East LAP</b>	<b>£295,590</b>
Beauchief & Greenhill Ward	£44,581
Gleadless Valley Ward	£53,263
Graves Park Ward	£13,897
Nether Edge & Sharrow Ward	£35,271
<b>South LAP</b>	<b>£147,013</b>
Beighton Ward	£23,004
Birley Ward	£23,998
Mosborough Ward	£22,573
Woodhouse Ward	£34,757
<b>South East LAP</b>	<b>£104,332</b>
Crookes & Crosspool Ward	£8,877
Dore & Totley Ward	£12,337
Ecclesall Ward	£6,223
Fulwood Ward	£8,360
<b>South West LAP</b>	<b>£35,797</b>
East Ecclesfield Ward (Part) *	£9,894
Stannington Ward (Part) *	£12,245
<b>North LAP</b>	<b>£22,139</b>
<b>TOTAL</b>	<b>£973,539</b>

\* East Ecclesfield and Stannington have been proportioned on the basis of the parts of these wards that are not in the Parish Council areas..



## Report to Safer and Stronger Scrutiny and Policy Development Committee Thursday 13<sup>th</sup> December 2018

**Report of:** Policy and Improvement Officer

**Subject:** Draft Work Programme 2018/19: Safer and Stronger Scrutiny and Policy Development Committee

**Author of Report:** Alice Nicholson, Policy and Improvement Officer  
[alice.nicholson@sheffield.gov.uk](mailto:alice.nicholson@sheffield.gov.uk)  
0114 273 5065

The current work programme for 2018/19 is attached at Appendix 1 for the Committee's consideration and discussion.

The work programme has been updated and items scheduled for the remaining two meetings. Of note is the proposal for January 10<sup>th</sup> meeting to be given over to *Gun and Knife Crime Open Evidence Gathering Session*. If the Committee wish to add to these they are encouraged to consider prioritisation for 'possible items to be prioritised and scheduled' or additional items in line with the sections of this report that refer to role of scrutiny, determining the work programme.

Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can choose to request a written briefing.

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

**The Scrutiny Committee is being asked to:**

- Consider and discuss the committee's work programme for 2018/19
- Prioritise and agree the work programme

**Background Papers:** [Sheffield Council Constitution](#)

**Category of Report:** OPEN

## **Draft Work Programme 2018/19: Safer and Stronger Scrutiny and Policy Development Committee – Thursday 13<sup>th</sup> December 2018**

### **1.0 What is the role of Scrutiny?**

- 1.1 Scrutiny Committees exist to hold decision makers to account, investigate issues of local concern, and make recommendations for improvement. The Centre for Public Scrutiny has identified that effective scrutiny:
- Provides 'Critical Friend' challenge to executive policy makers and decision makers
  - Enables the voice and concern of the public and its communities
  - Is carried out by independent minded governors who lead and own the scrutiny process
  - Drives improvement in public services and finds efficiencies and new ways of delivering services
- 1.2 Scrutiny Committees can operate in a number of ways – through formal meetings with several agenda items, single item 'select committee' style meetings, task and finish groups, and informal visits and meetings to gather evidence to inform scrutiny work. Committees can hear from Council Officers, Cabinet Members, partner organisations, expert witnesses, members of the public. Scrutiny Committees are not decision making bodies, but can make recommendations to decision makers. Also available to members is the Call-In of decisions to the appropriate Scrutiny Committee.

### **2.0 Legislative Powers relevant to Safer and Stronger Communities Scrutiny and Policy Development Committee**

- 2.1 Under the Police and Justice Act 2006, every local authority is required to have a Crime and Disorder Committee with the power to scrutinise the local Crime and Disorder Reduction Partnership or Community Safety Partnership as they are now referred. In Sheffield the Crime and Disorder Committee is the Safer & Stronger Communities Scrutiny Committee and the local Crime and Disorder Reduction Partnership (CDRP) is the Safer and Sustainable Communities Partnership.
- 2.2 The requirements of the 2006 Act were enacted by the Crime and Disorder (Overview and Scrutiny) Regulations 2009 which came into force for local authorities in England on 30 April 2009. Under the Act the Crime and Disorder Committee (in Sheffield the Safer & Stronger Communities Scrutiny Committee) can:
- Scrutinise decisions made and actions taken in connection by the responsible authorities that make up the CDRP / Community Safety Partnership
  - Request information from the responsible authorities
  - Require attendance of officer or employees or responsible authorities to answer questions or to provide information.
- 2.3 The Safer and Sustainable Communities Partnership is made up of all the public services in the city, with representatives from the private and voluntary sectors. The Partnership considers issues across the breadth of community safety, such as:

crime, anti-social behaviour, drug and alcohol misuse, community cohesion, preventing offending and reoffending, and protecting vulnerable people.

- 2.4 The bodies represented on the Partnership have a statutory duty to work together to prevent crime and disorder in their area. The Partnership is also required by statutory regulation to produce an annual assessment of the levels and patterns of crime, disorder and substance misuse, and agree an annual partnership plan. This is referred to as the Joint Strategic Intelligence Assessment. The Committee work programme includes an annual reporting item from the partnership in January 2019.
- 2.5 The Police and Crime Panel was established with the statutory function to scrutinise and hold to account the Police and Crime Commissioner for South Yorkshire. The Committee have at times received an update on the work of the Police and Crime Panel.

### **3.0 Determining the work programme**

- 3.1 Attached to this report at Appendix 1 is a draft work programme 2018/19. this includes provisionally scheduled agenda items, a list of possible items to be prioritised and scheduled. The Committee is encouraged to consider prioritisation for 'possible items to be prioritised and scheduled' or additional items in line with the sections of this report that refer to role of scrutiny, determining the work programme.
- 3.2 It is important the work programme reflects the principles of effective scrutiny, outlined above at 1.1, and so the Committee has a vital role in ensuring that the work programme is looking at issues that concern local people, and looking at issues where scrutiny can influence decision makers. The work programme remains a live document, and there will be an opportunity for the Committee to discuss it at every Committee meeting, this might include:
- Prioritising issues for inclusion on a meeting agenda
  - Identifying new issues for scrutiny
  - Determining the appropriate approach for an issue – e.g. select committee style single item agenda vs task and finish group
  - Identifying appropriate witnesses and sources of evidence to inform scrutiny discussions
  - Identifying key lines of enquiry and specific issues that should be addressed through scrutiny of any given issue.
- 3.3 Members of the Committee can also raise any issues for the work programme via the Chair or Policy and Improvement Officer at any time.

### **4.0 Meeting Dates 2018/19**

- 4.1 Meetings have been scheduled for Thursdays 5-8pm on the following dates:
- 12<sup>th</sup> July 2018
  - 13<sup>th</sup> September 2018
  - 8<sup>th</sup> November (was 11<sup>th</sup> October 2018)
  - 13<sup>th</sup> December 2018
  - 10<sup>th</sup> January 2019
  - 14<sup>th</sup> March 2019

## **5.0 Recommendations**

5.1 The Scrutiny Committee is being asked to:

- Consider and discuss the committee's work programme for 2018/19
  - Prioritise and agree the work programme
-



## Safer and Stronger Communities Scrutiny and Policy Development Committee

### WORK PROGRAMME 2018/19

**Last updated:** 4<sup>th</sup> December 2018

**Please note:** the work programme is a live document and so is subject to change.

Safer & Stronger Communities		Thursday 5-8pm	
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
<b>Thursday 12th July 5-8pm</b>			
Street Culture Task Group Committee Recommendations	Initial Cabinet response to scrutiny recommendations - agreed Cabinet 18.04.2018	Cllr Jim Steinke, Maxine Stavrianakos	<b>Agenda Item</b>
Fire Safety on Tower Blocks, Council High Rise Residential Buildings and including Hackitt Review interim report	Continuing watch on Sheffield response to Grenfell Inquiry (December 2018 possible interim report) and Hackitt review (interim report May 2018)	Cllr Jim Steinke, Janet Sharpe, Jill Hurst	<b>Agenda Item</b>
Draft Committee work programme 2017-18	consideration of a draft work programme for Safer and Stronger Communities Scrutiny and Policy Development Committee 2018-19, including dates of meetings for year	Policy and Improvement Officer	<b>Agenda Item</b>

<b>Thursday 13th September 5-8pm</b>			
<i>Gun and Knife Crime in the city</i>	<i>Scene setting in advance of a scrutiny review: Role of Safer and Sustainable Communities Partnership and working together; current issues in Sheffield and how the partnership are starting to tackle the issue</i>	<i>Sheffield CC - Jim Steinke, Maxine Stavrianakos; South Yorkshire Police - Stuart Barton &amp; Una Jennings</i>	<b>Agenda Item</b>
<i>Fire Safety on Tower Blocks - cladding</i>	<i>Receive latest report on cladding</i>	<i>Jim Steinke, Janet Sharpe</i>	<b>Agenda Item</b>
<i>Work programme 2017-18</i>		<i>Policy and Improvement Officer</i>	<i>Standing Item</i>
<b>18th November 5-8pm</b>			
<i>Petition - Make Housing Developers be Transparent About Costs in Sheffield</i>	<i>Petition presented to Cabinet 19th September, to be considered by scrutiny</i>	<i>Jack Scott, Cabinet Member for Transport and Development, Rob Murfin, Chief Planning Officer</i>	<b>Agenda Item</b>
<i>Street Culture Update - Are we ready for Christmas?</i>	<i>Receive a verbal update from Cabinet Member for Neighbourhoods and Community Safety on how ready we are in the city for any Christmas peak in Street Culture activity</i>	<i>Jim Steinke, Cabinet Member for Neighbourhoods and Community Safety; Lead Officers for Help Us Help and Homelessness</i>	<b>Agenda Item</b>

Community Infrastructure Levy Neighbourhood Portion (Local CIL)	Call-In of Cabinet Decision 17th October 2018	Jim Steinke, Cabinet Member for Neighbourhoods and Community Safety; Jack Scott, Cabinet Member for Transport and Development; Dawn Shaw, Head of Libraries, Community Services and Learning & Skills.	<b>Agenda Item</b>
Work programme 2017-18		Policy and Improvement Officer	Standing Item
<b>Thursday 13th December 5-8 pm</b>			
London Road, Abbeydale Road & Chesterfield Road (LAC) Selective Licensing – update post implementation	Monitoring the impact of the impact of the scheme over 6/12 months - Cabinet Decision 20th June 2018 - implementation scheduled 1st November 2018 - progress report, issues arising pre implementation	Cllr Jim Steinke, Janet Sharpe	<b>Agenda Item</b>
Challenge for Change: How well is Anti-social behaviour dealt with by the Housing Service	Report to Committee of latest project by tenant scrutiny group - Scrutiny Committee is place for accountability of Council's response to Challenge for Change programme and recommendations	Challenge for Change Tenant Scrutiny Group; Tina Gilbert, Place Business Strategy	
Councillors' Guide on spending the CIL Neighbourhood Portion (or Local CIL)	Consider the Guidance Note - fulfilling Scrutiny Committee Call-In caveat	Jim Steinke, Cabinet Member for Neighbourhoods and Community Safety; Jack Scott, Cabinet Member for Transport and Development; Dawn Shaw, Head of Libraries, Community Services and Learning & Skills.	

Work programme 2017-18		Policy and Improvement Officer	Standing Item
<b>Thursday 10th January 2:30-6:30 pm</b>		<b>Note change in time to accommodate evidence gathering</b>	<b>10th January</b>
Gun & Knife Crime - open evidence gathering session	open invite to submit information online/email, attend workshops with members of the committee - to gather information on solutions and interventions that can reduce this crime, find out has the city got it right	Members of the Committee	<b>open session</b>
<i>Post Christmas - Update on Street Culture</i>			<b><i>briefing for information</i></b>
<b>Thursday 14th March 5-8 pm</b>			<b>28th February</b>
Street Culture Task Group Committee Recommendations Page 40	Rescheduled from October 2018: Council led multi-agency written response to scrutiny recommendations - Services within e.g. City Centre Ambassadors, Homelessness, DACT; Agencies e.g. Archer Project, Framework, SYP - agreed Cabinet 18.04.2018	Jim Steinke, Cabinet Member for Community Safety and Lead Officer and agency representatives	<b>Agenda Item</b>
Selective Licensing Scheme - London Road, Abbeydale Road and Chesterfield Road: Update 4 months into scheme	Monitoring the impact of the impact of the scheme over 6/12 months - Cabinet Decision 20th June 2018 - implementation scheduled 1st November 2018 - progress report, issues/impact during first 4 months of operation	Cllr Jim Steinke, Janet Sharpe	<b>Agenda Item</b>
Reduction and Rough Sleeping Update (Homelessness)	To receive an update on Reduction and Rough Sleeping	schedule for March	<b>TBC</b>

Scrutiny Annual Report 2018-19 Draft Content & Work Programme 2019-20	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2018-19; and a list of topics which it is recommended be put forward for consideration as part of the 2019-20 Work Programme for this committee.	Policy and Improvement Officer	<b>Briefing Paper</b>
<b>Possible future items for 2018/19 - to be determined</b>			
TBC - Kerslake Review - Manchester Arena Attack	How prepared would Sheffield be? What is in place in Sheffield, any lessons for our system, anything missing?	Lead Member, Lead Officer (Mick Crofts), SYP & other partners to be confirmed	<b>TBC</b>
<i>Move to March or 2019/20 - Universal Credit - update 3+ months of rollout; visit DWP Job centres</i>	<i>Update after 3+ months roll out, before/after numbers attending foodbanks - Indications of impact of implementation, potential impact on family cohesion and domestic violence, gaps in provision; and housing evictions - a Council position/policy response to Universal Credit for Council housing, any role in private rented.</i>	<i>TBC</i>	<i><b>TBC</b></i>
Hate Crime Action Plan	Reporting on Hate Crime action plan and progress - a recommendation of Hate Crime Task Group		<b>TBC</b>
Sheffield Cohesion Strategy	Carry forward from last year's to be scheduled work programme list and forthcoming decisions - now Sheffield Cohesion Charter		<b>TBC</b>
Neighbourhood Working - A New Approach for Sheffield	The committee received a report on 16th February, and they agreed to request an interim update 3-6 months into implementation of the new model. New timeline required from lead Cabinet Member		<b>TBC</b>

Drug Strategy	Executing the strategy		<b>TBC</b>
Challenge for Change - progress on responses to Challenge for Change Recommendations	Review of progress and Council's response to Challenge for Change recommendations across full programme		<b>TBC</b>
Homes for all - Housing Strategy Update and New Homes Delivery Plan – HRA Business Plan	To consider the updated strategy and delivery plan for homes in Sheffield – role of HRA Business Plan	Lead Officer - Janet Sharpe	<b>TBC</b>
<i>Affordable Housing</i>	<i>How can we get housing in the city that is affordable to Sheffield people? Though national rank places Sheffield as affordable, local average wage makes housing unaffordable for large proportion of Sheffield population, this is about responding to city fairness and equality, and Making Sheffield Fairer</i>	<i>Cabinet Report due</i>	<b>TBC</b>
<b>Onward work programme</b>			
<i>Community Safety Partnership</i>	<i>Statutory role for the Committee: Annual Reporting - Council has a legal responsibility to annually scrutinise the Community Safety Partnership</i>	<b>Full Council 9th January 2019</b>	<b>TBC</b>
<i>TBC - Street Culture - begging</i>	<i>Continuing Street Culture activity following on from 2017/18 task group - to examine impact of street culture (rough sleeping/begging) on the city centre economy - other agencies e.g. BID, City Growth</i>	<b>Dependent on Multi-Agency response to committee's recommendations</b>	<b>TBC</b>

<i>TBC - Street Culture - health response and provision</i>	<i>Continuing Street Culture activity following on from 2017/18 task group - seek a health services response to the street culture task group findings and recommendations - understanding health provision and requirements. Invite comment from public health, SHSC Trust, STH, health and wellbeing board (possible joint activity with HASC Scrutiny Committee)</i>	<b><i>Dependent on Multi-Agency response to committee's recommendations</i></b>	<b><i>TBC</i></b>
<b><i>Move to 2019/20 programme:</i></b> <i>Private Rented Housing Sector</i>	<i>Increase in % of private rented sector in Sheffield (PRS); Cost and Quality - Mitigations, standards e.g. Selective Licensing, private landlords</i>	<i>Move to 2019/20 programme</i>	<b><i>TBC</i></b>
<b><i>Move to 2019/20 programme:</i></b> New <i>Housing Repairs Service</i>	<i>A 2 years post in-source update; What impact did it have in-sourcing, what does it look like now, and for the future</i>	<i>Lead Officer - Neil Dawson</i>	<b><i>TBC</i></b>

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